



TEXAS EDUCATION AGENCY

1701 North Congress Ave. ★ Austin, Texas 78701-1494 ★ 512/463-9734 ★ FAX: 512/463-9838 ★ <http://www.tea.state.tx.us>

Shirley J. Neeley, Ed.D.
Commissioner

**IMPORTANT
MONITORING
INFORMATION**

February 28, 2007

240-901
2006-2007

Ms. Veronica Guerra, Interim Superintendent
Laredo Independent School District
1702 Houston Street
Laredo, Texas 78040

Dear Ms. Guerra:

The purpose of this letter is to notify the Laredo Independent School District (ISD) of an on-site visit from the Texas Education Agency (TEA) planned for the week of March 26-29, 2007. The Laredo ISD was selected for participation in the 2006-2007 Special Education monitoring process at a Stage 4 level of intervention.

Selection of local education agencies (LEAs) for Stage 4 Intervention is based on a review of Performance-Based Monitoring Analysis System (PBMAS) results, as well as longitudinal student performance and program effectiveness data. In 2006-2007, LEAs are selected for Stage 4 Intervention based on:

- LEA in Stage 2 SPED Interventions in 2004-2005 and 2005-2006 and meets 2006-2007 Stage 2 or Stage 3 Intervention criteria; or
- LEA in Stage 3 SPED Interventions in 2004-2005 or 2005-2006 and meets 2006-2007 Stage 2 or Stage 3 Intervention criteria; or
- Other substantial, imminent, or ongoing risk related to noncompliance identified in substantiated complaints, adverse due process hearing decisions, previously determined areas of noncompliance, testing irregularities, ongoing performance or effectiveness concerns, and/or other documented substantial, imminent, or ongoing risks.

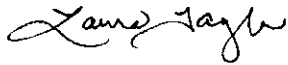
As part of the on-site investigation, the agency will conduct interviews and/or focus group discussions with district staff and stakeholders. If the agency determines that a review of written documentation is indicated, appropriate staff will need to be made available to assist with the review. Moreover, the agency may require the submission of additional information to assist in the on-site activities.

“Good, Better, Best—never let it rest—until your good is better—and your better is BEST!”

Ms. Veronica Guerra, Interim Superintendent
Laredo ISD
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Jeanette Potts, from the Division of Program Monitoring and Interventions, will serve as the chairperson for the on-site review and will contact you by telephone to confirm details of the investigation. If you have additional questions regarding these issues, please contact Jeanette Potts in this division at (512) 463-9414. We appreciate your cooperation toward expediting the review of the Laredo ISD.

Sincerely,

A handwritten signature in black ink, appearing to read "Laura Taylor".

Laura Taylor, Senior Director
Program Monitoring and Interventions

LT:bab

cc: Jack C. Damron, Executive Director, Region I Education Service Center
Kelly Solis, Special Education Contact, Region I Education Service Center
Tracy Cartas, Special Education Director, Laredo ISD



Texas Education Agency **On-Site Monitoring Visit** **March 26-29, 2007**

TEA Team: **Jeanette Potts, Elyse Tarlton, Keith Sullivan,**

Susan Marek, Judy Struve

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Special Education Monitoring Unit

Division of Program Monitoring & Interventions

Texas Education Agency

1701 North Congress Avenue

Austin, Texas 78701-1494

Superintendent: **Veronica Guerra**, Interim Superintendent

Email: vfguerra@laredoisd.org

Phone: (956) 795-3409

District: Laredo ISD

Address: 1702 Houston Street, Laredo, Texas 78040

LEA Contact: **Tracy Cartas**, **Special Education Director**

Email: tcartas@laredoisd.org

Phone: (956) 795-3420 Fax: (956) 795-3423

Region I ESC Contact: **Kelly Solis** Phone: (956) 984-6180 Email: ksolis@esconett.org

Monday	Tuesday	Wednesday	Thursday
March 26, 2007	March 27, 2007	March 28, 2007	March 29, 2007
1:00 – 1:15 PM: District Entry	8:30 – 9:30 AM: Assessment Personnel and Related Service Providers (SL, OT, PT, LSSP) Focus Group	8:30 – 11:30 AM: Student Case Studies	8:30 – 9:30 AM: Campus Visit TBD by TEA Staff
1:30 – 2:30 PM: Administrator Focus Group	9:45 – 10:45 AM: Bilingual Teachers, ESL Teachers, LPAC Parent Representatives Focus Group	11:30 AM – 12:30 PM: Lunch	9:30 – 10:30 AM: Data Clarification/ Verification with Special Education Director and Others, As Appropriate
2:30 – 3:30 PM: Interview- Special Education Director	11:00 – 11:45 AM: Campus Visit TBD by TEA staff	12:30 – 3:30 PM: Student Case Studies	11:00 AM: District Exit
4:00 – 5:00 PM: Core Team Focus Group	11:45 AM – 12:45 PM: Lunch	4:00 – 5:00 PM: General Education Teacher Focus Group	
6:00 – 7:00 PM: Parent Focus Group	1:00 – 2:00 PM: Campus Visit TBD by TEA staff		
	2:30 – 3:30 PM: Campus Visit TBD by TEA staff		
	4:00 – 5:00 PM: Special Education Teacher Focus Group		